

Information according to EU GDPR requirements

Data protection information for Füller Glastechnologie-Vertriebs GmbH customers and business partners

Protecting your privacy is one of the company's primary concerns, and one which is taken very seriously. We would therefore like to explain which data we store and use and for what period and purpose.

Controller (for data processing)

Füller Glastechnologie-Vertriebs GmbH
Industriestrasse 1
94518 Spiegelau, Germany

Scope

This data protection information explains the nature, scope and purpose of the personal data processed by the Controller Füller Glastechnologie-Vertriebs GmbH, represented by Mr Klaus Kröncke, Industriestraße 1, 94518 Spiegelau, email: info@f-gt.de, tel.: +49(0) 8553 979380.

The official data protection legislation can be found in the EU General Data Protection Regulation (GDPR), the new German Federal Data Protection Act (BDSG) and the German Teleservices Act (TMG).

Further information can be found online in Füller Glastechnologie-Vertriebs GmbH's privacy protection notice (<https://www.f-gt.de/>).

Handling of personal data

Personal data is information relating to an identified or identifiable natural person (data subject).

The processing of such data is only legal if at least one of the following conditions is met:

- the data subject has given their consent for their personal data to be processed for at least one or several purposes (e.g. consent for marketing communication)
- the processing of data is required to fulfil a contract or to execute pre-contractual measures (concluding a contract, settling complaints and warranty claims, delivering products, remote maintenance)
- processing is required by the Controller in order to comply with a legal obligation (e.g. data transfer to authorities)
- processing is required to safeguard the legitimate interests of the Controller or a third party and the conflicting interests of the data subject does not outweigh these (e.g. data transfer to a collection agency or lawyers, video surveillance).

Description of data subject groups and the relevant data and data categories

We process your personal data for the purpose of proper contract processing, for initiating contracts, on the basis of the legitimate interests of the company and in order to comply with legal obligations.

Use of data for Füller Glastechnologie-Vertriebs GmbH's own purposes:

- personal data, e.g. first and last name and addresses of our customers, business partners and interested parties for the purpose of the proper execution of a contract and for billing purposes in accordance with Article 6(1)(b) of the GDPR (contract initiation, contract fulfilment)
- contact information, e.g. telephone, fax and mobile numbers and email addresses of customers, business partners and interested parties for the purpose of the proper execution of a contract in accordance with Article 6(1)(b) (contract initiation, contract fulfilment) and Article 6(1)(a) (declaration of consent) of the GDPR
- contract master data, e.g. documentation pertaining to the orders, tax identification number and VAT number of customers and business partners for the purpose of the proper execution of a contract in accordance with Article 6(1)(b) of the GDPR (contract initiation, contract fulfilment)
- billing information, e.g. bank details for the purpose of the proper execution of a contract in accordance with Article 6(1)(b) of the GDPR (contract initiation, contract fulfilment)
- other data, e.g. supplier/creditor data (IT service, consulting services, shipping companies) for the purpose of the proper execution of a contract in accordance with Article 6(1)(b) of the GDPR (contract initiation, contract fulfilment)

Video surveillance

Areas of our business premises are protected by video surveillance. The storage and processing of the data collected in this manner takes place as per Article 6(1)(f) of the GDPR. As our business premises have been repeatedly subjected to vandalism and theft, we have a legitimate interest to have video surveillance in operation on the site. Data processing is only permitted on the basis of Article 6(1)(f) of the GDPR insofar as it is necessary to safeguard the legitimate interests of the company and does not outweigh the interests or the fundamental rights and freedoms of the data subject which require the protection of personal data.

The data that is collected in this way is stored at our company for 48 hours, during which time it is analysed and then, generally speaking, deleted. There may be a longer storage period if required for the purpose of criminal prosecution.

Sanction list screening

In order to comply with the prohibition of services, we carry out sanction list screenings. The basis for this is the existing legal obligation for the Controller to ensure the requirements of foreign trade laws and regulations, including Article 2(1)(b) of Council Regulation (EC) No 2580/2001, Article 2(2) of Council Regulation (EC) No 881/2002 and Article 3(2) of Council Regulation (EU) No 753/2011. For this purpose, we compare personal data against the following lists:

- EU-CFSP: Consolidated list of persons, groups
- GB-HMT: Consolidated list of Financial Sanctions
- US_SDN: Specially Designated National
- US_DPL: Denied Persons List
- CH_SECO: Consolidated List

To do this, we use a program called SAN-PROF from the company BEX Components AG. It carries out regular checks every two weeks on all our customers, suppliers and other business partners such as banks, insurers, hauliers and associated companies. Checks are also carried out at the very beginning of the business relationship, i.e. before the first contract has been signed or the first business transaction completed, before the first delivery and before the first order. Either the company name or, in the case of individuals, the first and last name are processed for this purpose, as well as the business address and country. The legal basis for this is Article 6(1)(f) of the GDPR. The international business relationships of the Controller require this type of data processing so as not to violate applicable EU law. These international business relationships are of substantial economic interest to the Controller so that they are able to survive in the international market. These interests outweigh the interests and fundamental rights and freedoms of the data subject, because the interference is marginal and is therefore justified. The interests, fundamental rights and fundamental freedoms of the data subject are considered for the intervals of screenings, the scope of screenings and the duration of storage. The results are documented electronically and are available for five years.

Passing on data to recipient groups

Data transfer takes place for the purpose of proper contract processing, for initiating contracts and on the basis of the legitimate interests of the company.

- For proper contract processing in accordance with Article 6(1)(b) of the GDPR, we transfer your data to banks, hauliers and remote maintenance software companies for example.
- Furthermore, we also transfer your data to the authorities if we are legally obliged to do so according to Article 6(1)(c) of the GDPR.
- Data transfer based on our legitimate interests in accordance with Article 6(1)(f) of the GDPR is carried out, for example, to lawyers, tax consultants, etc. in pursuance of our legal interests.
- Data transfer to arbitration boards for out-of-court settlements takes place based on your declaration of consent in accordance with Article 6(1)(a) of the GDPR.
- Data processing is only permitted on the basis of Article 6(1)(f) of the GDPR insofar as it is necessary to safeguard the legitimate interests of the company and does not outweigh the interests or the fundamental rights and freedoms of the data subject which require the protection of personal data.

Description of the origin groups

We receive your personal data (first name, last name, telephone number, mobile number and email address) from funding projects for the purpose of contacting you and initiating a contract in accordance with Article 6(1)(b) of the GDPR.

Transfer of personal data to a third country

As a rule, personal data will not be transferred to a third country. Should this however be the case, the data transfer is regulated on the basis of an adequacy decision (e.g. Canada), by consent, binding corporate rules or agreed EU standard data protection clauses.

Time limits for the deletion of personal data

The deletion of personal data takes place after the expiration of legal and contractual retention periods in accordance with Section 257 of the German Commercial Code and Section 147 of the German Fiscal Code.

Provided that the personal data is not subject to any retention periods, it is deleted as soon as the aforesaid purposes have ceased to apply.

Right to information

The data subject has the right to request information from the Controller as to whether and which personal data concerning them is being processed.

Füller Glastechnologie-Vertriebs GmbH hereto provides an overview of the processing purposes, the categories of the personal data processed and the respective recipients or recipient categories.

Rights of rectification, deletion and restriction of processing

As per Article 16 of the GDPR, the data subject has the right to demand the immediate rectification of incorrect personal data concerning them. With regards to the purposes of processing, the data subject also has the right to demand the completion of incomplete personal data.

As per Article 17 of the GDPR, the data subject has the right to demand that the persons responsible immediately delete all personal data concerning them, provided that no other legal requirement prevents the deletion of the data.

As per Article 18 of the GDPR, the data subject has the right to demand the restriction of processing if:

- the correctness of the personal data is disputed,
- the processing is unlawful and the data subject has rejected the deletion of the personal data and instead requested its use be restricted,
- the Controller no longer requires the personal data for the purposes of processing but the data subject still requires it for enforcement, exercise or defence of legal claims,
- the data subject objects to the processing as per Article 21 of the GDPR.

Right of revocation

The data subject has the right to revoke their consent at any time. Revocation of consent does not affect the lawfulness of the processing that took place previous to consent being revoked.

Right to object

Data subjects have the right to object to the processing of their personal data at any time. Füller Glastechnologie-Vertriebs GmbH will then no longer process the personal data unless it can demonstrate compelling legitimate reasons that outweigh the interests, rights and freedoms of the data subject.

Right to lodge a complaint

Every data subject has the right to lodge a complaint to a supervisory authority if the data subject believes that the processing of their personal data is in breach of the GDPR.

Data protection officer

We have appointed a data protection officer for Füller Glastechnologie-Vertriebs GmbH according to Article 37 et seq. of the GDPR:

Contact

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Updates to data protection information

Due to constant development, adjustments are made to our data protection principles from time to time. We reserve the right to make these changes at any time.

Last update: 01/2021